

Step A: Application for a license/certificate from the Office of the Cane and Sugar Board (OCSB)

1 Purchase Token

 The Company

Digital Certificate from the Certificate Authority (CA).

Digital Certificate from the Certificate Authority (CA) to use with

1. TDID > <https://www.thaidigitalid.com>
2. INET > <https://ca.inet.co.th/inetca>



Remark: The one-time Digital Certificate's expiration period is 1 or 2 years, depending on the purchase. (If you have any questions regarding the purchasing process of Tokens and Digital Certificates, please consult your Certificate Authority.)

2 Registers Digital Certificate with OCSB

 The Company

Registers Digital Certificate

- Fill out the form.
- Export Certificate (.CER)

Summary

- 3.1 The company fills out a digital certificate registration form with a signature and scans it as a PDF.
Download here <http://export.ocsb.go.th/portals/0/docs/Form-RegisterCertificate.pdf>
- 3.2 Export Digital Certificate obtained from step 1 (.CER file) and convert to ZIP file.
download the Export Certificate Manual
<http://export.ocsb.go.th/LinkClick.aspx?fileticket=g17GGiaXM9E%3d>
- 3.3 Email documents from Step 3.1 and Step 3.2 to ocsb.drive@gmail.com
- 3.4 OCSB registers the Serial Number of the Digital Certificate and a picture of the signature.



Send an email to OCSB.

 OCSB

Send an email

OCSB registers the Digital Certificate's Serial Number and signature in the OCSB system.

Manual and Details:

- The application system for the brown sugar export license. (<http://export.ocsb.go.th/tabid/83/Default.aspx>)
- The application system for the sugar import certificate. (<http://export2.ocsb.go.th>)

Inquiries:


- Regulations and procedures: Ms. Napapat Photheerabutr Tel. 0 2354 3443
- Technical and System: Mr. Traiyut Sukyai or Mr. Teerawat Silapasamee Tel. 0 2202 3081

3 Registration

 The Company

Registration

- Fill in company information.
- consignee information.
- Upload the required documentary.

 OCSB

The officer approves the registration.

Edit

Summary

- 1.1 Fill in the company registration information (the system creates a user for the company).
- 1.2 Fill in the information of the assignee/agent (must log in to the system with the company's User from Step 1.1).
- 1.3 Upload supporting documents for consideration (Click to view details).
- 1.4 Submit a request for company registration to OCSB for review.
- 1.5 Wait for the officer's approval.

Note: Once the registration is approved, the system will create a User ID for the assigned recipient (by using the card number of the assignee as a User Login to submit a license request).



Step B: Submit an application for a license/certificate from the Office of the Cane and Sugar Board (OCSB).

